



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG
Telephone: 01953 881007 Website: www.wattontowncouncil.gov.uk
Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 28th May 2024 at 7.00pm for the purpose of transacting the following business.

Michelle Thompson Deputy Town Clerk

22nd May 2024

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 14.05.24 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Clerk's Report
 - 4.6 Reports from Lead Councillors
5. To note and amend the Works In Progress List
6. PUBLIC PARTICIPATION
7. FINANCE
 - 7.1 To approve payments for May 2024 (To follow)
8. To agree Council Representatives for the following:
 - i. Patients Participation Group
 - ii. Norfolk Association of Local Councils
 - iii. SNAP Meetings
 - iv. Cadets
 - v. RAF Watton Families Club
 - vi. Wayland Partnership
9. To nominate a Councillor to take part in a Playing Pitch & Outdoor Sports Strategy and an Open Space Assessment a part of Brecklands Local Plan
10. To consider a tow bar for the Town Council's new van at the cost of £399.00

11. To consider selling unwanted items from the unit

12. PLANNING To consult on planning applications received since the last meeting

12.1 3DC/2024/0087/DOC Erection of detached dwelling 3PL/2016/1094/F Conditions(s) All Conditions. confirmation all conditions have been met - Tiffany House 24A Merton Road Watton IP25 6BD WATTON

<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3DC/2024/0087/DOC>

12.2 3PN/2024/0014/UC Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouse (Use Class C3) - Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - No5 Breckland House Norwich Road IP25 6JT WATTON

<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PN/2024/0014/UC>

12.3 3PN/2024/0014/UC - PRIOR NOTIFICATION IN RESPECT OF CHANGE OF USE – CONSULTATION - Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) (on first floor) to dwelling (Use Class C3) - Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - WATTON: No5 Breckland House Norwich Road

<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PN/2024/0014/UC>

13. To pass a resolution to Exclude the Press and Public to consider confidential staffing and legal matters

13.1 HR update including consideration of outsourcing future professional HR