



## Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk) Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 11<sup>th</sup> June 2024 at 7.00pm for the purpose of transacting the following business.

Please note Breckland officers will be attending to update on Future Breckland 6pm – 7pm  
The Chamber will be open to members of the public from 7pm.

*Jane Scarrott* – Town Clerk

4<sup>th</sup> June 2024

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the agenda
3. MINUTES
  - 3.1 To confirm that the minutes of the meeting held on 28<sup>th</sup> May 2024 are a true and accurate record
  - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
  - 4.1 Chairman's Report
    - I. To confirm judge for Town Criers Competition
  - 4.2 Vice Chairman's Report
  - 4.3 Clerk's Report
  - 4.4 Reports from Lead Councillors
  - 4.5 Update from Liz Whitcher – Chairman of Watton & Saham Flood Action Group
5. PUBLIC PARTICIPATION
6. To confirm which Councillors require hard copy agendas
7. To agree Council Representatives for the following:
  - i. SNAP Meetings
  - ii. Air Cadets
  - iii. RAF Watton Families Club
  - iv. Wayland Partnership
8. To nominate a Councillor to take part in a Playing Pitch & Outdoor Sports Strategy and an Open Space Assessment as part of Brecklands Local Plan
9. To consider publication of a Watton Newsletter

10. To receive update on land at Thetford Road (App.1 and 2)
11. To consider purchasing additional SAM 2 signs
12. To discuss grass cutting contract for the Sports Centre
13. PLANNING To consult on planning applications received since the last meeting
  - 13.1 3PL/2024/0468/EU - Lean-to roof above original porch and in front of lounge window - certificate of lawfulness - existing use WATTON: 58 Lovell Gardens  
<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2024/0468/EU>
14. To pass a resolution to exclude the public and press to consider confidential matters
  - 14.1 To note HR Committee meeting minutes and consider recommendations
  - 14.2 To consider outsourcing future professional HR
  - 14.3 Cemetery request