

Minutes of the meeting of Watton Town Council held on

Tuesday 28<sup>th</sup> May 2024 at 7.00pm in the Council Chamber at Wayland Hall

Councillors Present: Don Saunders - Chairman, Keith Gilbert, Tomos Hutchings, Tina Kiddell, Graham Martin, Don Saunders, Gillian Tarrant, Tina Cruz, Stan Hebborn, Sue Hebborn

Officer present: Michelle Thompson Deputy Clerk

Public present: 1

**1. APOLOGIES FOR ABSENCE RECEIVED AND APPROVED from**

Tony Bridges, Peter Bishop, Kathryn Stallard and Tobi Amadasun

**2. NO DECLARATIONS OF INTEREST MADE**

**3. MINUTES**

**3.1** The Minutes of the meeting held on May 14<sup>th</sup> 2024 were accepted as a true record and signed by the Chairman.

**3.2** Updates from items raised at the meeting on May 14<sup>th</sup> 2024

- Metal planters in the High Street have been painted black and house the Town Councils new plaques.
- Letter written and sent to solicitor who is composing the GDPR Policies.
- RAC Advance vehicle inspection took place on May 21<sup>st</sup> and a second Town Van has now been purchased.
- Grass at Thetford Road Allotments has now been cut.

**4. REPORTS**

**4.1** Chairman's Report

Nothing to report.

**4.2** Vice-Chairman's Report

Nothing to report.

**4.3** District Councillor's Report

District Councillor Claire Bowes submitted a written report which was also verbally given. Written report filed.

District Councillor Tina Kiddell reported that she is investigating a vehicle which has been located at the Memorial Car park for some time and she has been approached by a few residents regarding the delay in implementing the footpath at Redhill Park.

District Councillor Keith Gilbert reported that he was recently elected as Chairman of Breckland Council and that his Chairmans reception has been booked for April 11<sup>th</sup> 2025. Councillor Gilbert was congratulated on his achievement.

**4.4** County Councillors Report

County Councillor Claire Bowes submitted a written report which was also verbally given. Written report filed.

**4.5** Clerks Report

Written report presented in Councillors Agenda packs.

**4.6** Reports from Lead Councillors

Gillian Tarrant, one of the lead councillors for the Festive Market reported that a Festive Market meeting is being held on June 4th and encouraged fellow councillors to email in with any suggestions for the event. Councillor Martin suggested that if Christmas lights were erected on Church walk could there be a possibility of extending the festive market event to include that area. This is to be discussed at the event meeting on June 4<sup>th</sup>.

## **5. WORKS IN PROGRESS**

The Works In progress list was received.

## **6. PUBLIC PARTICIPATION**

Fabian Eagle was present and again offered his help with the Watton Weekly Market re-launch. Market working group to possibly liaise with Mr Eagle.

## **7. FINANCE**

7.1 Payments for Approval for May 2024 were accepted as presented with the additions of:-  
£3294.00 for Flr Spectron  
£156.00 for Flr Spectron  
£248.00 for J.R.Evans Skip Hire

## **8. REPRESENTATIVES**

**It was resolved** to defer this item to the next Town Council meeting when it is hoped more councillors will be in attendance.

## **9. BRECKLAND COUNCIL PLAYING PITCH & OUTDOOR SPORTS STRATEGY/OPEN SPACE ASSESSMENT**

**It was resolved** to defer this item to the next Town Council meeting when it is hoped more councillors will be in attendance.

## **10. TOW BAR**

**It was resolved** to accept the quote received from a local company of £399.00 to equipped the new Town Van with a Tow Bar.

## **11. SALE OF UNWANTED ITEMS FROM THE UNIT**

**It was resolved** to sell the unwanted items listed in the agenda pack at the Town Council Open Gardens and Yard Sale event and any monies made will go towards the Mayors Charities.

## **12. PLANNING**

12.1 3DC/2024/0087/DOC Erection of detached dwelling 3PL/2016/1094/F Conditions(s) All Conditions. confirmation all conditions have been met - Tiffany House 24A Merton Road Watton IP25 6BD WATTON

**No objections**

12.2 3PN/2024/0014/UC Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouse (Use Class C3) - Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - No5 Breckland House Norwich Road IP25 6JT WATTON

**No objections**

12.3 3PN/2024/0014/UC - PRIOR NOTIFICATION IN RESPECT OF CHANGE OF USE – CONSULTATION - Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) (on first floor) to dwelling (Use Class C3) - Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - WATTON: No5 Breckland House Norwich Road

**No objections**

**13. It was resolved** to exclude the public and press to consider staffing matters

13.1 HR update including consideration of outsourcing future professional HR

**It was resolved** to defer this item to the next Town Council meeting when the HR Committee have considered the report submitted.